



# Penfield United Methodist Preschool

## 2021-2022 COVID-19 Protocol



Please refer to the COVID Flow Charts on our website that were provided by Monroe County Department of Health for the following guidelines:

1. PreK-12 Vaccinated person exposed to COVID-19
2. PreK-12 Unvaccinated student exposed to COVID-19
3. Student/Teacher/Staff with no known exposure to COVID but with symptoms of COVID: fever, chills, shortness of breath, sore throat, loss of taste/smell headache, loss of appetite, cough nasal congestion, nausea, vomiting/diarrhea, fatigue or muscle/body aches.

★ I understand that the situation is fluid and our policies are subject to changes to be in compliance with the state and county regulations and those of Penfield United Methodist Preschool!

### Drop Off/Pick up:

- ★ All children will be dropped off/picked up at the Narthex entrance at their scheduled times.
- ★ Parents will unbuckle & remove/place back & buckle their own children in their own car. If possible, position children on the right side behind the front passenger seat.
- ★ The preschool will provide an identification tag with your child(s) name on it. Please ensure it is visible in the front passenger car window so that we are aware of what child is in the car.
- ★ Children will be masked upon arrival and dismissal when exiting/entering the vehicle and building. All teachers will be masked.
- ★ The Health Check form must be completed and registered with the preschool by 8:30am for AM students and no later than 11:45pm for PM students on the day of class before entry into the building. This form can be found on our website or in your ClassTag Classroom's Library tab.. This is also a way to keep track for contact tracing.
- ★ Temperature checks with a touchless thermometer will be done by staff upon arrival in the Narthex. **Temperature must be less than 100.0 per CDC guidelines without medication.** Specifically, all individuals must have their temperature checked each day. If an individual presents a temperature of greater than 100.0°F, the individual will be denied entry into the

facility. Parents will then be contacted to come back to the facility to pick up their child(ren) if this occurs..

- ★After entry to the building, each child will sanitize their hands and have a touch-less temperature check.
- ★Children will be cohorted with their class in the Narthex and escorted down to their classroom by a staff member.
- ★Attendance will be taken for contact tracing.
- ★All children will be ready & dismissed from their cohorts in the Narthex.
- ★Upon arriving for dismissal at your designated time, please remain in the car and have the identification tag with their name visible in the front passenger window until a teacher brings your child to your car. At that time, you may exit the vehicle to place your child in their carseat.

### Masking/Social Distancing/Cohorting:

CDC guidelines specify that these 3 things help mitigate the transmission of COVID-19 and variants

- ★All adults in the building will wear masks/face shields throughout the day.
- ★Masks will be worn during drop off/pick up, while playing in classroom & during circle time
- ★All children will wear a mask while playing inside the preschool, with allowed mask breaks. These breaks will occur at table time/gym/music/as needed. No masks are required for outdoor play at this time
- ★We highly recommend a lanyard for your child's mask. If you do not have one, the preschool will provide a paper bag with the child's name on it to hold the mask during mask breaks. We will work with the children on wearing the mask throughout their class session. **Please provide an extra mask in their backpack in case of emergency.**
- ★It will be helpful to practice having your child wear a mask at home before the start of preschool. It is important to wear masks as it may help to mitigate some transmission of the COVID-19 virus and variants..
- ★Children will be physically distanced when appropriate; ie: table time & circle time
- ★Children will be cohorted within their own classroom; they will be allowed to travel to gym or outdoor activities, and in common hallways with their masks on.

### Sanitizing, Cleaning & Ventilation:

- ★Frequent hand washing and hand sanitizing will occur throughout their time at preschool.

- ★Tables, chairs, counter tops and bathrooms will be cleaned/sanitized frequently using sanitizer and paper toweling.
- ★Classrooms: light switches, tables, chairs, countertops & bathrooms (including faucets) will be sanitized with fogger/sprayer in between sessions and at the end of each day.
- ★Large Motor Areas will be sanitized with fogger/sprayer in between sessions and at the end of each day.
- ★Due to the age of the building; windows will remain cracked open for increased air circulation. Please dress your children appropriately for our winter months. Suggestion to dress them in layers ( ie shirt & sweatshirt).

### Sick Policy:

- ★Children & staff **must** remain home when they are sick. Please adhere to the following statements before dropping your child off at preschool.
- ★ I agree to the following:
  - If I bring my child to preschool, it is because everyone in our household is COVID-19 symptom free, with no known exposure to COVID-19
  - I will notify the director immediately if a member of my household presents with any symptom of COVID-19
  - I will not enter the preschool wing of the church building, unless approved by the director or an emergency
  - **Fever reducers will not be given to my child on any day of attendance, regardless of reason**
  - I practice appropriate physical distancing and follow current mask recommendations while on the premises. I understand that the situation is fluid and our policies are subject to change to be in compliance with the state and county regulations and those of Penfield United Methodist Preschool.
- ★Any child/staff who exhibits any COVID symptoms will be removed from the classroom and placed in an isolated area with supervision.
- ★Parents will be contacted and the child will be sent home immediately and remain there until a negative test result or other illness is determined by the physician.
- ★Teachers will be sent home immediately and remain there until a negative test result or other illness is determined by a physician.